

## RECREATION GROUND FOR CHILDREN

Registered Charity 304669

Sole Managing Trustee: West Coker Parish Council

### DRAFT MINUTES

of the Meeting of the Sole Managing Trustee of the Recreation Ground for Children  
 Tuesday the 17<sup>th</sup> of February 2026 at 7:30pm

Jubilee Pavilion, West Coker Recreation Ground, Halves Lane, West Coker, Yeovil BA22 9BS

#### Present

Representing the Sole Managing Trustee: Mr A Chubb (AC) - Acting Chair, Mr D Neal (DN), Mr A McPhee (AM), Mrs A Blight, Mr C Barker (CB), Mr R Aitken (RA).

Jubilee Pavilion Booking Secretary: N/a

Scouts: Mr J Divall (JD) and Mr P Divall (PD).

Cricket: Mr K Pearse (KP) and Mr M Heath (MH).

Youth Club: Not represented.

Clerk: Ms K Fullerton (Clerk)

	<b>ACTIONS</b>
<p><b>1. Apologies for absence</b></p> <p>Apologies received from A Perry, B Hampshire, G Bornor, and D Handy.</p>	
<p><b>2. To approve the 2026/27 fees for the primary users.</b></p> <p>Representatives of the Scouts and Cricket Club spoke about their concerns about the fee increase. Both were keen to see a user fee price policy for the next three/five-year period. Trustee keen to set a new user fee policy to provide more certainty for the primary users. This coming year's fee increase applies from 1<sup>st</sup> April 2026. The trustee had advised users that the fees would be reviewed once there was enough working data on overheads and usage. The parish council currently grant around £12,000 a year to finance the Jubilee Pavilion and grounds. The Trustee has obligations to ensure that the primary user group fees are appropriate and strike the right balance between supporting our local groups who use the pavilion regularly but also not relying solely on the parish council grant at the cost of our community tax-payers.</p> <p><b>RESOLVED:</b></p> <ul style="list-style-type: none"> <li>Scouts: To apply the hourly rate of £6.90/hour to usage projected for 2026 to calculate a fixed sum due of £1740 in total for 2026/27. The fees result in a charge of £116 per term, per group. £116 x 3 terms, x 5 groups = £ 1740</li> </ul>	

<ul style="list-style-type: none"> <li>WCHCC: To apply the hourly rate of £8.00/hour to all cricket club usage. All cricket club requirements to be booked on Hallmaster. Trustee will invoice the club in October, at the end of the 2026 cricket season.</li> </ul>	
<p><b>3. To review and adopt the 2026/27 Budget.</b></p> <p>The budget had been circulated prior to the meeting.</p> <p><b>RESOLVED:</b> To adopt the 2026/27 budget without any changes.</p>	
<p><b>4. To receive any urgent Operations Committee issues.</b></p> <ul style="list-style-type: none"> <li>Tennis court very muddy - DN will ask the Ranger to clean the surface. Requires a maintenance plan.</li> <li>Pressure washer - Caretaker request.</li> <li>New storage on the playing field - WCHCC request it is now installed no earlier than Sept/Oct as they feel the field is too wet and will be damaged. Trustee will consider further.</li> <li>JD offered to assemble the netball posts, although there has been no netball interest to date.</li> <li>Hardwill - decoration/cracks to be reported.</li> <li>WCHCC said they would erect the safety nets before their season starts, late April/early May. They will remain up until late September.</li> </ul>	
<p><b>5. To note upcoming agenda items</b></p> <ul style="list-style-type: none"> <li>Tennis courts maintenance plan</li> <li>Legionella Policy</li> <li>Scout equipment in the hedge - needs to be removed. DN will get a quote from the Ranger for JD.</li> <li>Review of general hire fees.</li> <li>Pressure washer- PD.</li> <li>Fee review policy.</li> <li>Elect Chair and Vice Chair.</li> </ul>	<p><b>ACTIONS:</b> Clerk</p>
<p><b>6. To set a date for the next Recreation Ground for Children Meeting</b></p> <p>24<sup>th</sup> April 2026, 7.30pm - Trustee only.</p>	<p><b>ACTIONS:</b> Clerk</p>
<p><b>7. To set a date for the next Operations Committee Meeting.</b></p> <p>TBA.</p>	<p><b>ACTIONS:</b> Clerk</p>
<p><b>Meeting closed at 8.15pm</b></p>	

Chairman..... Secretary.....

Date.....