

**West Coker Parish Council**  
**Agenda for the Parish Council Meeting**  
**2<sup>nd</sup> of July 2026**



*To: The Chair Miss Perry and all members of West Coker Parish Council*

*You are summoned to attend the Meeting of West Coker Parish Council, to be held at **Dawes Twineworks' Visitors Centre, 94 High Street, West Coker, Yeovil BA22 9AU on the 2<sup>nd</sup> of July 2026, commencing at 7.30pm, for the purposes of transacting business as outlined below.***

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*Kate Fullerton, Parish Clerk, 24<sup>th</sup> of June 2026*

*Members of the public are welcome to attend and will be given an opportunity to speak.*

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- i) Public Open Session – to hear any matters raised by members of the public
  - ii) To receive a written report from Somerset Council Councillors Mike Hewitson and/or Oliver Patrick
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- 1. To receive and consider any apologies for absence and to resolve to accept or refuse them.
  - 2. To receive any declarations of interest for items on this agenda.
  - 3. To approve the minutes of the Parish Council Meeting held on the 4<sup>th</sup> of June 2026.
  - 4. To review actions from the Minutes of the previous meeting.
  - 5. To receive a report from the Wardens:
    - a) Footpath Warden – Cllr Chubb
    - b) Tree Warden – Cllr Blight
    - c) Environmental Warden – Cllr Andrews
    - d) Flood Warden – Cllr Guthrie
  - 6. To consider planning items:
    - a) Somerset Local Plan Scoping Consultation.
    - b) Planning Application(s):
      - i. 26/01429/TCA – Southleigh, East Street, West Coker, Yeovil, Somerset BA22 9BG – Notification of intent to reduce by approx. 2m to No. 4 Beech trees (T1-T4) and reduce and shape by approx. 2m in height and 1m in width to No. 1 Silver birch (T5) included within conservation area.
    - c) To consider any recent planning applications from Somerset Council (South), received in the days after the agenda has been circulated and prior to this meeting. **Interested public and parish councillors; please refer to (South) Somerset Council planning portal for details of planning items that might be discussed under this item: <https://www.somerset.gov.uk/planning-buildings-and-land/view-and-comment-on-a-planning-application/>**
    - d) To record South Somerset Planning Decisions
  - 7. Somerset Council devolution of assets to West Coker Parish Council
  - 8. Bunford Heights Equipped Play Area (LEAP).
    - a) To receive an update from Somerset Council.
    - b) To consider any further action.
  - 9. Parish Ranger – to note upcoming work for the Ranger.
  - 10. To share information on Local Community Network (LCN) matters – Chair Perry & Cllr Neal.
  - 11. Village Pound Project – Cllr Aitken.
  - 12. Village signposts for parish amenities (Village Hall, Pavilion, Dawes etc, school).
  - 13. Large scale, hardbacked, printed maps of the parish – consider options.
  - 14. Financial and regulatory matters:
    - a) To sign the Unity Trust six-month fixed term account application.
    - b) To approve the following payments:
      - i. K Fullerton - Clerk salary July 2026 £ 1489.95
      - ii. K Fullerton – Monthly expenses (wfh, MS365) July 2026 £ 47.10
      - iii. P Sandford - Recreation ground caretaker July 2026 £ 153.87

*Clerk to the Parish Council, Kate Fullerton, Tel: 07712398985, Email: [clerk@westcoker-pc.gov.uk](mailto:clerk@westcoker-pc.gov.uk)*

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| iv.   | HMRC – PAYE July 2026   |            |
| v.    | K Fullerton - Clerk salary August 2026                            | £ 1489.75  |
| vi.   | K Fullerton – Monthly expenses (wfh, MS365) August 2026           | £ 47.10    |
| vii.  | P Sandford - Recreation ground caretaker August 2026              | £ 153.87   |
| viii. | HMRC – PAYE August 2026   |            |
| ix.   | Somerset Council – Pension August 2026                            | £ 420.91   |
| x.    | Somerset Landscapes Ltd – Inv SLL36905 Footpath Convipave Rec Grd | £21,508.80 |
| xi.   | Premier Landscaping – Ranger June 2026                            | £ TBA      |
| xii.  | BT – JP WIFI July 2026 - PAID DD 16/07/26                         | £ 34.74    |
- c) To agree the sum for bank transfer between the parish council bank accounts.  
d) To receive the bank reconciliation for the parish council bank accounts.
15. To discuss highway matters:
- To monitor Lanes’ sluice gate issues.
  - Dibbles Lane Drainage Project.
  - Water run-off issues from The Ridge, running down through Snails Terrace/Churlands Close – to receive and comment on a report from Roy Hayes (FWAG).
  - To receive Road Defects Report from Somerset Council.
  - To note any blocked drains or potholes reported online by councillors and any follow-up required by the parish council.
  - To note road closure notices.
16. To receive proposals and information regarding the new pavilion project and playing field refurbishment
- To obtain quotes for a replacement multi-junior piece of equipment.
17. To receive the following reports:
- Recreation Ground for Children – Chair Perry
  - Dawes Twineworks – Cllr Aitken
  - West Coker Commemoration Hall – Cllr Hampshire
18. To receive correspondence
19. To note items for the next Agenda
20. To note the date of the next meeting:
- 3<sup>rd</sup> September 2026, 7.30pm, Dawes Twineworks – Full Parish Council Meeting.