West Coker Parish Council

Agenda for the Parish Council Meeting
5 November 2026

To: The Chair Miss Perry and all members of West Coker Parish Council

*You are summoned to attend the Meeting of West Coker Parish Council, to be held at **Dawes Twineworks' Visitors Centre, 94 High Street, West Coker, Yeovil BA22 9AU on the 5 November 2026, commencing at 7.30pm**, for the purposes of transacting business as outlined below.*



Kate Fullerton, Parish Clerk, 29 October 2026

Members of the public are welcome to attend and will be given an opportunity to speak.

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i) Public Open Session – to hear any matters raised by members of the public
ii) To receive a written report from Somerset Council Councillors Mike Hewitson and/or Oliver Patrick

1. To receive and consider any apologies for absence.
2. To receive any declarations of interest for items on this agenda.
3. To approve the minutes of the Parish Council Meeting held on the 1 October 2026.
4. To review actions from the Minutes of the previous meeting.
5. To receive a report from the Wardens:
   a) Footpath Warden – Cllr Chubb
   b) Tree Warden – Cllr Blight
   c) Environmental Warden – Cllr Andrews
6. To consider planning items:
   a) Camp Road Solar Park – amendment to drainage scheme.
   b) Planning Application(s):
      i. 26/02374/TCA – 16 The Manor, Manor Street, West Coker, Yeovil, Somerset BA22 9BJ – Notification of intent to carry out Tree Surgery Works to No. 5 trees within a Conservation Area. 1m reduction to height of row of No. 5 Cypresses Leylandii (approx. 8-10ft in height).
      ii. 26/02375/P3RPA- Broadleaze Farm, Bunford Hollow, West Coker, Yeovil, Somerset BA20 2HD – Prior approval for change of use of an agricultural building and its curtilage to Use Class E (commercial business or service).
      iii. 26/02518/TCA – 23 Manor Street, West Coker, Yeovil BA22 9BJ – Notification of intent to fell No. 1 Cherry tree within a Conservation Area.
      iv. 26/02398/HOU – 28 Font Villas, West Coker, Yeovil, Somerset BA22 9BY – construction of new parking area to front of property.
   c) To consider any recent planning applications from Somerset Council (South), received in the days after the agenda has been circulated and prior to this meeting. **Interested public and parish councillors; please refer to (South) Somerset Council planning portal for details of planning items that might be discussed under this item: https://www.somerset.gov.uk/planning-buildings-and-land/view-and-comment-on-a-planning-application/**
   d) To record South Somerset Planning Decisions
7. Somerset Council devolution of assets to West Coker Parish Council
8. Sampson's Wood – Licence to Occupy (short-term) and Lease transfer (long-term).
9. Bunford Heights Equipped Play Area (LEAP).
   a) To receive an update from Somerset Council.
   b) To consider any further action.
10. Parish Ranger – to note upcoming work for the Ranger.
11. To share information on Local Community Network (LCN) matters – Chair Perry & Cllr Neal.

12. Village Pound Project – Cllr Aitken.
13. Village signposts for parish amenities (Village Hall, Pavilion, church, Doctors, Dawes etc, school) – Next steps
14. Financial and regulatory matters:
    a) S106 monies related to Bunford Hollow planning application 26/02126/REM: school, doctors, playing field contributions.
    b) West Coker Commemoration Hall (WCCH) – Grant request to cover publication of the monthly Ropewalker magazine to Feb 2028 - £3250 (two payments £2000 26/27 & £1250 27/28)
    c) To approve the following payments:

i.	K Fullerton - Clerk salary November 2026	£	1529.78
ii.	K Fullerton – Monthly expenses (wfh, MS365) November 2026	£	47.10
iii.	HMRC – PAYE November 2026	£	
iv.	Somerset Council Pension Fund – November pension payment	£	434.94
v.	Premier Landscaping – Ranger September 2026	£	778.65
vi.	MK Containers – Storage for Rec Grd charity (grant) Inv 6320	£	2856.00
vii.	DAG Design – laptop update to windows 11 Inv 2010	£	65.00
viii.	PH Hardwill – Inv 54230 Container base (RG Grant)	£	3792.00
ix.	OSR – Grant to Od Arts Festival 2027	£	680.00
x.	PWLB Loan repayment – DD 10/11/2026	£	10359.69
xi.	BT – JP WIFI November 2026 – DD 16/11/2026	£	34.74

    d) To agree the sum for bank transfer between the parish council bank accounts.
    e) To receive the bank reconciliation for the parish council bank accounts.
    f) To review the year-to-date expenditure v budget figures.
15. To discuss highway matters:
    a) Protruding hedge at High Street/Dibbles Lane – letter sent.
    b) Silt trap issues resolved.
    c) Whirligig Lane surface water and riparian duties Lanes Hotel (email from parishioner).
    d) Dibbles Lane Drainage Project – Land drainage consent obtained.
    e) Water run-off issues from The Ridge, running down through Snails Terrace/Churlands Close – to receive and comment on a report from Roy Hayes (FWAG).
    f) To receive Road Defects Report from Somerset Council.
    g) To note any blocked drains or potholes reported online by councillors and any follow-up required by the parish council.
    h) To note road closure notices.
16. To receive proposals and information regarding the new pavilion project and playing field refurbishment
    a) To obtain quotes for a replacement multi-junior piece of equipment.
17. To receive the following reports:
    a) Recreation Ground for Children – Chair Perry
    b) Dawes Twineworks – Cllr Aitken
    c) West Coker Commemoration Hall – Cllr Hampshire
18. Arrangements for the parish council Christmas meal.
19. To receive correspondence
    a) Plan-it Somerset – Local Plan Call for Sites, closes 30 November.
    b) SLCC – Invitation to AGM 4th December.
    c) Fire & Rescue Service Consultation – five-year plan.
    d) Resident's letter regarding Camp Road Solar Farm.
    e) Resident's letter regarding Whirligig Lane flooding issues.
20. To note items for the next Agenda
21. To note the date of the next meeting:
    - 3rd December 2026, 7.30pm, Dawes Twineworks – Full Parish Council Meeting.